



## SchermCo

*SchermCo is a national social-impact implementation firm that offers strategic advising, organizational development, and implementation services to schools and education-focused organizations. We reinvest 1% of our time/funds back into the communities we serve. Learn more at [scherm.co](https://scherm.co)*

## SchermCo – Associate Director, Family Empowerment

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We are looking for a dynamic individual to serve as an Associate Director for our growing family empowerment services. This team member will help lead the implementation of our family empowerment efforts across school districts and charter networks. This is a full-time position with our growing team and organization. Please read below and apply if you align with our values and passion to improve educational outcomes across the country.

### The ideal candidate:

- Ability to plan and handle key logistics related to client events
- Ability to work with and support stakeholders from schools, community partners, and the business community
- Ability to communicate professionally
- Ability to submit work in a timely fashion and meet deadlines
- Comfortable engaging in conversations about diversity, equity, and inclusion
- Humble, Hungry, and Smart approach to work
- Must have access to a computer / smartphone
- Personable, fun, and upbeat character a must
- Meticulous attention to detail
- Must be flexible and adaptive to the ever-changing needs and demands of client service work
- Communicate clearly and receptive to frequent feedback
- Proficient in Microsoft Office/Google Programs: Google Sheets, Google Forms, Google Drive, and Microsoft PowerPoint

### Why SchermCo?

- Fun work environment focused on improving educational outcomes
- Ability to serve stakeholders in the social-impact space
- Opportunities for continuing education, networking, and professional growth/development
- Opportunities to explore each facet of the business, build new technical skills, and build knowledge of the national education landscape
- Ability to create a body of work and drive growth within an organization that is focused on driving change in public education and social-impact
- We are laser-focused to get the job done, but we also approach our work with large amounts of humility



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### The specs:

- Primary responsibility is to provide implementation support to our school partners and work closely with other team members of the family empowerment initiative
- Facilitate monthly meetings between school leaders, family empowerment committee members, and community partners
- Collect and analyze impact data aligned to the desired goals of the program
- Utilize data to drive the planning of family empowerment events and series that also provides resources for scholar achievement and economic mobility
- Document key learnings, processes, and data for an end of year report
- Build and facilitate professional development sessions based on the family empowerment model
- Provide business development support to earn partnerships with additional school districts and charter networks
- Contribute creative input and ideas in brainstorming sessions in an open and fun team environment. We are not a corporate office and do not operate as one. We want to hear your ideas and questions
- Participate in frequent check-ins with SchermCo team members to gauge progress and development
- Additional project and program support, as needed
- Support business development efforts to generate new clients for SchermCo
- This is a full-time position with some evening/weekend responsibilities as needed for our clients
- This position is based in Charlotte, North Carolina

### Experience / Results

- Associate's, Bachelor's and/or additional degrees preferred, but not a requirement
- Experience working directly with students and families via schools or other organizations preferred
- Regardless of years of experience, candidates should be able to display quantifiable evidence of results from previous positions

### Physical Demands

- The employee must be able to actively lift and or move up to 10 lbs. on occasion

### Compensation:

- Estimated base salary range: \$45,000-\$60,000 based on proven results and experience
- SchermCo offers a unique monthly and annual bonus + compensation package
- Full Medical and Dental benefits available